

**Approved 12/09/2003**  
**Vermont Bicycle and Pedestrian Coalition**  
**Board of Directors Meeting - Minutes**  
May 3, 2003, 10 am-2 pm  
Battenkill Bikes, Manchester

**Board Members:**

*Present:* Becka Roof, Bunky Bernstein, Amy Verner, Kathy Davidow, Dave Jacobowitz, Bob Atchinson, Kasie Enman, Rick Good

*Absent:* Bruce Cunningham, Dale Critchlow, Len Lamoureux, George Plumb, Rich Warren

*Quorum present?* Yes

**Minutes & Officer's Report:**

- *Meeting called to order* at 10:10 am by President, Bunky Bernstein
- *Introductions*
- *Reviewed Agenda*
- *MOTION to consider Minutes.* February Minutes APPROVED with revisions. March Minutes APPROVED with revisions.
- *President's Report (Bunky):* ACCEPTED.
  - Sam Osborne, Jan McLeary, and Connie Livingston have resigned from the board.
  - Upcoming media appearances: 2 upcoming (Becka & Bunky), possibly also June Switchboard, TV appearance completed.
- *Executive Director's Report (Becka):* ACCEPTED
  - Report will come out during rest of meeting.
- *Financial Report (Dave deferred to Becka):* ACCEPTED
  - 2 Balance Handouts were handed out.
- *VTrans update (Becka relaying info from Amy Bell)*
  - Jon Kaplan is on paternity leave through the end of June w/no sub.
  - Agency just printed Bike Commuters Guide.
  - Bike/Ped design guidelines just came out (available on VTrans website w/limited hard copies)
  - Amy B. passed on her appreciation for our work w/legislature

**Old Business:**

- *MOTION to re-discuss posting Minutes on Website.* APPROVED. *MOTION to post minutes on website after they have been approved by the board* APPROVED.
- *Board Nominations (Bunky):*
  - Bunky asked for volunteers to serve on nominating committee for new board members. Executive Committee, Amy V., and Rick volunteered.
  - Becka explained the role of a nominating committee.
  - Reviewed suggestions for new board nominations. Added names.
  - Bunky asked that committee members forward additional ideas and input to him.

**New Business:**

- *Events Team Report (Kathy, Becka):*
  - Reviewed events list. Highlighted events in need of leaders and volunteers.
  - Reviewed leader job description.
  - Rick suggested that we post these events and volunteer requests on our website.
- *Membership Recruitment (Becka & all):*
  - Becka reported that a mass membership mailing was just sent out.
  - Board members need to continue w/recruitment efforts. Be an advocate!
- *Memberships in other Organizations (Becka):*
  - MOTION to allow ED to arrange “exchange” organizational memberships w/other small non-profit groups, in lieu of dues, renewed annually. APPROVED.
- *VMBA Joint Memberships (Becka):*
  - VMBA board will meet next wk to discuss joint membership w/VBPC. Is this something that we should pursue?
    - Board decided yes, but with caution.
  - Bunky asked how should we go about pursuing affiliations w/other orgs in the future? Should we have a set policy for this?
    - Yes. Bunky, Becka, and Chapin were appointed to a committee to discuss.
- *Safe Routes to School (Becka):*
  - Becka explained that the reasons behind our interest in the Safe Routes to School Grant have changed.
  - Should we pursue grant funding for a “Share the Road” campaign instead.
    - Yes, while still helping Safe Routes to School however we reasonably can.
- *Private Loans (late addition to agenda):*
  - MOTION to allow VBPC to borrow money from private individuals at an interest rate to be negotiated with executive committee and loaner. APPROVED.

**Work Plan Assessment:**

- Reviewed, discussed, contact Becka w/changes or additions.

**Workshop – Bike/Ped Funding & Projects:**

- Reviewed handout.

**Assess Meeting:** Around the room plus/delta.

**Set Next Meeting:** August 17<sup>th</sup>, TBA

Meeting adjourned at 2:43 pm

Minutes Submitted by Secretary, Kasie Enman.